

Application for Employment

This Company is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, nation origin, marital status, ancestry, citizenship, veteran status, sexual orientation or preference, or physical or mental disability.

Personal

Last Name, First Name		Social Security #
Other Name(s) Used		Home Telephone # ()
Address		Business or Message # ()
Position Applied For Referred By		Salary Desired
Have you ever interviewed with us before? <input type="checkbox"/> Yes <input type="checkbox"/> No	How many hours per week are you able to work?	
Do you have any relatives employed by us? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any days you are UNABLE to work?	
Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No	If under 18, do you have a work permit?	

Education

Circle Highest Grade Completed: High School 9 10 11 12 College, Trade or Business 1 2 3 4			
School	Address	Major Studies	Degree, Diploma, License or Certificate
High School			
College/University			
Vocational, Business, Other			
List Any Professional Designations			
Other Special Knowledge, Skills or Qualifications			
Computer Skills (Hardware/ Software)			

Employment History

List all employments for the past 5 years, starting with the most recent position. All information **must** be completed. You may attach a resume, but not in place of completing the required information.

Employed From / /	Employer Name	Supervisor	Starting Salary
Employed Until / /	Employer Address	Supervisor Phone	Ending Salary
Job Title		Reason for Leaving	
Duties and Responsibilities			

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Duties and Responsibilities			

General

- Yes No May we contact your current employer for references?
- Yes No If hired, will you be able to work Saturdays?
- Yes No Will you be able to perform the essential job functions for the position you are applying for with or without reasonable accommodation?
- Yes No Have you ever been convicted of any crime, (excluding convictions for marijuana related offenses for personal use more than two years old, convictions that have been sealed, expunged or legally eradicated, or misdemeanors for which probation was completed and the case was dismissed by court? (Note: A Yes response does not automatically disqualify your application.) If Yes, please explain.
- Yes No Are you currently out on bail or released on your own recognizance pending trial? If yes, please explain.

The above information is true and correct. I understand that the hiring process will be terminated, or in the event of my employment by the Company, I shall be subject to dismissal, if any information that I have given in this application, the background release form, in any resume or interview or any part of the hiring process is false or misleading or if I have failed to give any information herein requested, or if I have withheld relevant information, regardless of the time elapsed after discovery.

I authorize the Company to inquire into my educational, professional and past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to the Company and will hold the Company and my former employer harmless from any claim made on the basis that such information about me was provided or that any employment decision was made on the basis of such information.

I understand that nothing in this employment application, the granting of an interview or my subsequent employment with the Company is intended to create an employment contract between myself and the Company under which my employment could be terminated only for cause. On the contrary I understand and agree that, if hired, my employment will be terminable at will and may be terminated by me or the Company at any time and for any reason. I understand that no person has any authority to enter into any agreement contrary to the foregoing.

If employed, I will be required to provide original documents which verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for completion of Form I-9.

I hereby acknowledge that I have read and agree to the above statements.

Date _____

Signature _____